

## Audit Committee

**Tuesday 23 June 2015 at 7.00 pm**

Board Room 1&2 - Brent Civic Centre, Engineers Way,  
Wembley HA9 0FJ

### Membership:

#### Members

Mr Ewart (Chair)

Councillors:

A Choudry  
Khan  
Naheerathan  
Nerva

#### Substitute Members

Councillors:

Hylton, Mahmood, McLeish and Thomas

**For further information contact:** Joe Kwateng, Democratic Services Officer  
(020) 8937 1354, [joe.kwateng@brent.gov.uk](mailto:joe.kwateng@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **[democracy.brent.gov.uk](http://democracy.brent.gov.uk)**

**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
<b>1    Declarations of personal and prejudicial interests</b>	
Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
<b>2    Deputations</b>	
<b>3    Minutes of the previous meeting</b>	1 - 8
<b>4    Matters arising</b>	
<b>5    KPMG progress report</b>	9 - 16
This report, from KPMG the council's external auditors, sets out a summary of the work performed by KPMG for the financial year 2014/15 to date and a summary of the work proposed over the next quarter.	
<b>6    Draft Statement of Accounts 2014/15</b>	17 - 148
To present the draft Statement of Accounts prior to their submission for audit.	
<b>Ward affected:</b>	<b>Contact Officer:</b> Conrad Hall, Chief Finance Officer
All Wards	Tel: 020 8937 6528 <a href="mailto:conrad.hall@brent.gov.uk">conrad.hall@brent.gov.uk</a>
<b>7    Accounts and Audit Regulations 2015</b>	149 - 152
The purpose of this report is to update the Audit Committee on the Accounts and Audit Regulations 2015 which were laid before Parliament on 17th February 2015 and which come into force on 1st April 2015.	

**Ward affected:** **Contact Officer:** Conrad Hall, Chief Finance Officer

All Wards Tel: 020 8937 6528 [conrad.hall@brent.gov.uk](mailto:conrad.hall@brent.gov.uk)

## 8 Final Internal Audit progress report

153 -  
204

This report summarises the work of Internal Audit and the Investigation Team and provides an update on progress since the previous report to this Committee on 24 March 2015.

**Ward affected:** **Contact Officer:** Simon Lane, Audit and Investigations  
All Wards Tel: 020 8937 1260 [simon.lane@brent.gov.uk](mailto:simon.lane@brent.gov.uk)

## 9 Annual Audit Report

205 -  
214

This report is the annual report from the Head of Internal Audit. The report includes an opinion on the overall adequacy and effectiveness of the Council's internal controls and presents a summary of the audit work undertaken during the year.

**Ward affected:** All Wards

**Contact Officer:** Simon Lane, Audit and Investigations  
Tel: 020 8937 1260 [simon.lane@brent.gov.uk](mailto:simon.lane@brent.gov.uk)

## 10 Annual Governance Statement

215 -  
236

This report sets out the draft Annual Governance Statement (AGS) for 2014/15 as required by the Accounts and Audit Regulations 2015.

**Ward affected:** **Contact Officer:** Simon Lane, Audit and Investigations  
All Wards Tel: 020 8937 1260 [simon.lane@brent.gov.uk](mailto:simon.lane@brent.gov.uk)

**11 Any other urgent business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

## 12 Date of next meeting

The next scheduled meeting of the Audit Committee is scheduled to be held on 30 September 2015.



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.